

Lift & Escalator Industry Association

Safety Charter 2021

Requirements Schedule



The original LEIA Safety Charter was introduced to the membership in 2011 as a result of concern over the number of fatalities directly associated with the Lift and Escalator Industry.

From 1991 to 2011 the UK Lift & Escalator industry experienced 15 fatal accidents and the Safety Charter was introduced to obtain commitment from the membership to work in accordance with BS 7255 Safe Working on Lifts, BS 7801 Safe Working on Escalators and Moving Walks and BS 9102 Safe Working on Lifting Platforms.

Since the original introduction of the Safety Charter the UK Lift & Escalator industry has now experienced another 12 fatal accidents all attributable to the following hazards:

- Working at height = 3
- Contact with moving equipment = 8
- Exposure to electrical energy = 1

As a valued member of LEIA, we ask you to review your own Occupational Health & Safety managements system, compliance, culture, and training commitment within your business to address these three hazards that have resulted in fatal accidents.

As part of the re-engagement of the Safety Charter members are kindly requested to complete the following checklist as part of your businesses commitment and ensure adequate training of your employees/contractors has taken place, to minimise the risk of serious if not fatal accidents within our industry.

LEIA Toolbox talks are available to support these Safety Charter topics from the LEIA website.

Requirements: Please note all requirement check boxes must be ticked. Whilst some of the requirements may not currently be applicable to your business LEIA requires you to confirm that you will comply should these requirements become applicable at a later date.

If your existing company Occupational Health & Safety procedures go beyond the minimum standards specified below, then LEIA encourages and fully supports you to continue to be compliant to your standards and requirements.

Working at Height:

Is your organisation committed to ensuring that:

In accordance with the Work at Height Regulations 2005 your employees have or will receive work at height training.

You have carried out the required risk assessment and provided adequate control measures to minimise the risk of falling from height.

If access to work areas present a risk of falling you will advise your client of the risk and potential improvements required.

Employees will not be permitted to work above each other within the hoistway unless the task absolutely requires coordinated working e.g., Re-roping.

Employees are provided with suitable Personal Protective Equipment that includes head protection.

Contact with Moving Equipment:

Is your organisation committed to ensuring that:

Your employees are trained and verify that safety circuits are operational that includes landing door locks, stop switches (car top/pit) and car top controllers.

Employees are provided with the required Lock Out and Tag Out (LOTO) kits to enable the secure isolation of electrical energy to prevent unintended equipment movement.

You have carried out the required risk assessment and provided adequate control measures to minimise the risk of entanglement or crushing.

Your employees are aware of restricted hoistway spaces (car top and pit) and the required action to take to control the risk.

Employees do not access lift pits of multiple units within a common hoistway that has no pit division screens unless all adjacent lifts have been isolated and LOTO applied.

Employees do not access a lift pit that has no counterweight guard unless the lift has been isolated and LOTO applied or alternative engineering control measures are in place.

Employees do not work within the escalator truss unless it is totally electrically isolated and mechanically secured to stop movement.

If any unguarded lift/escalator machinery is present at a customer's premises, you will advise your client of the risk and remedial action required.

Electrical energy:

Is your organisation committed to ensuring that:

Employees are trained and provided with the required Lock Out and Tag Out (LOTO) kits to ensure the secure isolation of electrical energy to prevent electrical shock.

You have carried out the required risk assessment and provided adequate control measures to minimise the risk of electrocution.

Your employees have received adequate training in the hazards associated with electrical energy and the required control measures.

If live working is required, your employees are provided with adequate Personal Protective Equipment and other control measure to minimise the risk of electrocution.

Any hazardous electrical equipment associated with the installation at a customer's premises is reported to the client with advice on action required to guard against the hazard.

Declaration: I confirm that as the Managing Director/Director of the business we are totally committed to working in accordance with the above British Standards and will ensure that all our employees will:

- Protect themselves and others from falls and falling objects.
- Use and verify Stop and other devices when accessing, egressing, and working on car tops and in lift and escalator pits to ensure total control of the equipment.
- Electrically isolate and lock off when power is not required and when working close to unguarded machinery.

We will actively ensure that our commitments are monitored and enforced. We will not accept unsafe acts or unsafe conditions within the workplace. We will ensure that our workforce remain vigilant and aware of the hazards within our industry at all times.

Company Name: _____

Name: _____

Position: Managing Director

Signature: _____

Date: _____

Please indicate the type of work your company undertakes:

Installation: Modernisation Maintenance: Repair: Supplier/Stockist:

Please indicate the type of equipment your company works on:

Lifts: Escalators: Moving Walk: Stairlift:

Goods Lift: Dumb waiter: Lifting Platform: Other:

If other, please specify:

Once completed please return to: The Lift & Escalator Industry Association, Rotherwick House, 3 Thomas More Street, London, E1W 1YZ or email to: enquiries@leia.co.uk

Member Companies that complete the LEIA Safety Charter Requirements Schedule will receive a Certificate of Commitment.