



LEIA Safety Information Sheet

Construction Skills Certification Scheme (CSCS Cards)

Prepared by the LEIA Safety and Environment Committee

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SAFETY INFORMATION SHEET

CONSTRUCTION SKILLS CERTIFICATION SCHEME (CSCS CARDS)

PREAMBLE

This Information Sheet is one of a series produced by the LEIA Safety and Environment Committee on topics relevant to the Lift and Escalator Industry. Whilst every effort has been taken in the production of these sheets, it must be acknowledged that they should be read in conjunction with the relevant legislation, codes of practice etc. They should not be taken as an authoritative interpretation of the law but guidance to it.

INTRODUCTION

NOTE: This information is correct as of 11th October 2019. The requirements for CSCS cards frequently change and you are advised to check with the CSCS helpline noted below for up to date information.

The CSCS card scheme was introduced in 2002 as a response by the construction industry to the call for a fully qualified workforce in order to promote competence and hence safety on sites.

To apply for a CSCS card you need to prove you have the training and qualifications required to carry out your job. The type of work you do, how experienced you are and your qualifications or membership of professional bodies will determine which type of CSCS card you should apply for.

The CSCS scheme is a competence recording scheme and relies on the obtaining of a competence qualification, generally an NVQ Diploma at Level 2 or 3. Other qualifications can permit application for a card and these will be discussed later.

CSCS chose the NVQ qualification because it requires a '100% pass'; knowledge qualifications such as HNC, BTEC can be achieved with a lower pass rate. CSCS wanted confidence that every card holder was competent.

You also need to pass the CITB Health, Safety and Environment test (HS&E test). There are different types of test; you need to ensure you take the correct test for the card you are applying for to avoid wasted time, money and effort.

Cards are defined by both Type and Occupation. Colours are used to approximately define the level of qualification required to obtain the Type of card. Occupation endorses the back of the card with the skill as demonstrated by the qualification(s) submitted at application. Note that an Occupation may override the definition of the card Type.

Initially cards could be issued under the Industry Accreditation (IA) scheme (often referred to as 'Grandfather Rights'). New skills cards would be available through IA for two years only. For all lift and escalator cards the IA period has expired.

IMPORTANT: From January 2020, all renewed IA cards will expire on 31st December 2024 and will not be renewed. CSCS will cease renewing IA cards from 30th June 2024.

TYPES OF CARD

There are several types of temporary and renewable cards appropriate for the lift and escalator industry. See Annex A for details of the requirements for each type of card.

Temporary Cards:

Apprentice (Red Card)

Experienced Technical, Supervisor or Manager (Red Card)

Experienced Worker (Red Card)

Trainee Card (Red Card)

Provisional (Red Card)

Renewable Cards:

Labourer (Green Card)

Site Visitor (Yellow Card)

Craft Unit Card endorsed 'Lift and Escalator Tester' (Blue Card)

Skilled Worker with appropriate lift or escalator endorsement (Blue Card)

Advanced Craft with appropriate lift or escalator endorsement (Gold Card).

Supervisor (Gold Card)

Manager endorsed 'Lift and Escalator Tester' (Black Card)

Manager (Black Card)

Academically Qualified Person (AQP) (White Card)

Professionally Qualified Person (PQP) (White Card)

OCCUPATIONS

Occupations specific to the lift and escalator industry can be searched on the CSCS website cardfinder. For a full list see Annex B.

THE HEALTH, SAFETY AND ENVIRONMENT TEST

Introduction

The aim of the test is to examine knowledge across a wide range of topics to improve safety and productivity on site. It is usually taken as a PC-based touch screen test at either a mobile testing unit or an accredited test centre.

NOTE the CITB Health Safety and Environment (HS&E) test does not qualify you for a CSCS card.

To apply for a CSCS card you must demonstrate your occupational competence, evidenced by holding an NVQ Diploma, (although other qualifications may be acceptable), and, in most cases, you must also pass the HS&E test within the previous two years.

The test is operated by CITB (not CSCS) and must be taken by all applicants. The type of test you need to take depends on which card you are applying for. Exemptions to this requirement are listed below.

Before the HS&E test, you will be asked to place all electronic devices (with phones and other Bluetooth-enabled devices switched completely off) in a locker whilst you undertake the test. You will not be permitted to wear a watch, coat or jumper and your sleeves must be rolled up. You will be asked to prove your pockets are empty. This is to avoid any measure of cheating; the test centres are also used for the Driving Test Theory Test so security is paramount and complete. You will have to carry your ID with you at all times so don't lock it away.

Types of Test

Most lift and escalator related occupations (including those for Temporary cards) will have to take the specialist Lift and Escalator test, but you must check carefully as you will forfeit the cost of the test if you take the wrong one.

- Operative Test
- Specialist Lift and Escalator Test
- Supervisor Test
- Managers and Professionals Test with Specialist CDM Regulations questions (other specialist MAP tests relate to demolition and to highway works)

Exemptions

If you are applying for a Trainee card, being registered on an appropriate NVQ, you are permitted to apply with the Operative HS&E test. Passed tests are valid for up to two years, so if you are near to completing your NVQ within the next two years, it may be worth undertaking the Specialist Lift and Escalator test as this can also be used to apply for a full Skilled or Advanced Craft card.

Prior to September 2019, if you had achieved a construction related NVQ or SVQ within the previous two years, you were exempted from the CITB HS&E test. This exemption has now been withdrawn.

CSCS has a mutual recognition agreement with FAS (Eire) Safepass which acts as an exemption to the Operative or Specialist HS&E test requirement. However, Safepass is not acceptable as an exemption to the Supervisor or Managers and Professionals (MAP) level HS&E test.

If you are on an Apprentice scheme, you may be exempt if you can provide a certificate for a one day Health and Safety Awareness course or a Health and Safety unit was included in your induction or initial qualification. Proof will be required by CSCS.

CARDS NO LONGER AVAILABLE

Since September 2013 with the introduction of the Academically Qualified Persons card, CSCS no longer issues red Graduate cards. Current cards are valid until their expiry date.

CSCS Platinum cards were withdrawn in January 2010. They will be replaced with a Black card.

Construction Related Occupation (CRO) cards are being withdrawn and will not be renewed when they expire. All CRO cards issued from 1st October 2015 will expire on 30th September 2017 and are not renewable. CRO cards issued before 1st October 2015 that expire after 30th September 2017 will remain valid until their expiry date. CSCS will stop issuing CRO cards from 31st March 2017. Alternative cards are the Green Labourer Card or a card under development by LEIA.

If you hold a CRO card expiring in September, you may be able to apply for a temporary red Experienced Worker card, valid for one year whilst new qualifications are developed covering your specialism.

CSCS have added an explanation of the development of the Labourer card to their website:

<https://www.cscs.uk.com/cro6/>

It states:

Following discussions with industry representatives, it has been agreed that a number of CRO occupations are labouring occupations and should be moved across to the green Labourer Card. CRO card holders working in these occupations are expected to complete an approved qualification and apply for the green Labourer Card before existing CRO cards expire. If you do not move across to the Labourer Card you will be unable to obtain another CSCS card.

Visit the Labourer Card page on the CSCS website site for further details on the qualification requirements and how to apply for the Labourer Card.

We understand that some employers/contractors may not be aware that industry has approved the transfer of these occupations to Labouring categories. This could lead to questions asked about the appropriateness of you holding the green Labourer Card.

Should this query be raised by your employer/contractor direct them to this webpage or request they contact the CSCS team at customerservice@cscs.gb.com or telephone 0344 944 4777.

If you hold a CRO in Lift Car Interiors & Architectural Finishes Specialist or Lift Refurbishment (Non Mechanical) Operative, these are now classed by CSCS as 'occupations with qualifications requiring enhancement'. LEIA and other interested parties are developing a specialist qualification for these craftspeople.

Trainee (craft and operative) and Trainee (technical, Supervisor and management) cards were withdrawn in August 2016. They are replaced by the red Trainee Card.

HOW TO APPLY

You are strongly recommended to apply for your card through the official CSCS website (www.cscs.uk.com) or telephone helpdesk 0344 994 4777¹. The helpdesk is open from 8am to 6pm Monday to Friday, excluding Bank holidays or by writing to CSCS, PO Box 114, Bircham Newton, King's Lynn, PE31 6XD.

¹ Phone Number correct as at November 2018. Please check on the CSCS website www.cscs.uk.com

Note that CSCS cards can be renewed 6 months prior to, and up to 6 months after, the expiry date. The expiry date of the new card will be as if the card was renewed on time.

THERE ARE COMPANIES THAT OFFER TEST ADMINISTRATION OR EVEN COMPLETE APPLICATION SERVICES FOR AN ADDITIONAL CHARGE. PLEASE ENSURE YOU ARE HAPPY WITH THESE CHARGES BEFORE USING THEM.

SUCH COMPANIES MAY NOT BE AWARE OF THE AGREEMENTS FOR RECOGNITION OF OLDER QUALIFICATIONS ENTERED INTO BY LEIA AND CSCS

ARRANGEMENTS FOR APPLICATION WITH OLDER QUALIFICATIONS

CSCS have agreed to accept certain older qualifications where these are still recognised by the lift and escalator industry.

J Modules awarded until approximately 1989 and J Segments awarded until approximately 1999 are still recognised and will be accepted by CSCS towards a relevant card.

The industry Level 4 qualification LET01 and earlier, comprising three or four units of a Level 4 NVQ are recognised by the lift and escalator industry as suitable for the requirements of a tester, and will be accepted by CSCS towards a blue skilled CSCS Card, endorsed Lift & Escalator Tester. CSCS will not accept this towards the black Manager card as the qualification is not and never was a full NVQ qualification.

See Annex E for LEIA comparisons of older and current qualifications.

For any clarification of this information sheet contact your company Safety Advisor or the LEIA Safety and Training Manager.

ANNEX A REQUIREMENTS FOR TYPE OF CARD

	WHO FOR	VALID	CONDITIONS	NEXT CARD	CITB HS&E TEST
TEMPORARY CARDS					
Apprentice	registered on a recognised apprenticeship framework	four years and six months	letter from the apprenticeship Managing Agency (if one was appointed) or apprenticeship training provider, confirming registration and qualifications (with full titles and pathways).	Blue Skilled Worker or Gold Advanced Craft Card	Operative

	WHO FOR	VALID	CONDITIONS	NEXT CARD	CITB HS&E TEST
Experienced Technical, Supervisor or Manager	Supervisors and Managers with at least one year on the job experience in the last three, without an NVQ Level 3 or above	three years	replaced by a renewable card on achievement of an NVQ at Level 3 or higher.	Gold Supervisor or Black Manager Card	Supervisor or Managers and Professionals (MAP)
Experienced Worker	workers with at least one year on the job experience in the last three	one year	replaced by a renewable card on achievement of an NVQ at Level 2 or higher. Workers must be registered on the NVQ	Blue Skilled Worker or Gold Advanced Craft Card	Relevant (ie Specialist Lift and Escalator)



	WHO FOR	VALID	CONDITIONS	NEXT CARD	CITB HS&E TEST
Trainee Card	trainees registered on an appropriate qualification dependent upon their target skill level	Five years	replaced by a renewable card on achievement of the qualification	Blue Skilled Worker or Gold Advanced Craft Card	Relevant (ie Specialist Lift and Escalator) ²
Provisional	Workers on probation, undergoing supervised work experience or working as labourers	Six months	achieve or be registered on an appropriate qualification	Green Labourer or Basic Skills Card, Blue Skilled Worker or Gold Advanced Craft Card, Gold Supervisor or Black Manager Card	Operative

² See Exemptions P41.5

	WHO FOR	VALID	CONDITIONS	NEXT CARD	CITB HS&E TEST
RENEWABLE CARDS					
Labourer	Achieved Level 1 Award in Health and Safety in a Construction Environment or equivalent.	Five years	Equivalent qualifications listed in the CSCS website. Once used, equivalent qualification cannot be reused at renewal	Green Labourer Card	Operative
Skilled Worker	achieved an NVQ level 2	Five years	construction related NVQ	Blue Skilled Worker Card	Relevant (ie Specialist Lift and Escalator)
Advanced Craft	achieved an NVQ level 3 or an indentured apprenticeship	Five years	construction related NVQ	Gold Advanced Craft Card	Relevant (ie Specialist Lift and Escalator)
Supervisor	Achieved an NVQ level 3 or 4	Five years	Construction Related Supervisor NVQ only	Gold Supervisor Card	Supervisor
Manager	achievement of an NVQ level 5, 6 or 7 level qualification or a pre-existing NVQ level 4	Five years	NVQ in construction management	Black Manager Card	Managers and Professionals (MAP)

	WHO FOR	VALID	CONDITIONS	NEXT CARD	CITB HS&E TEST
Academically Qualified Person (AQP)	completed Degree, HND, HNC, CIOB Certificate or NEBOSH diploma	Five years	A copy of qualification and evidence of the units achieved. See Annex D for list of acceptable qualifications	Green Labourer or Basic Skills Card, Blue Skilled Worker or Gold Advanced Craft Card, Gold Supervisor or Black Manager Card	Managers and Professionals (MAP)
Professionally Qualified Person (PQP)	competence assessed members of approved Professional Bodies. See Annex C for CSCS approved bodies	five years	provide details of a person who belongs to the same professional body at the same level or higher	White PQP Card	Managers and Professionals (MAP)
Site Visitor	Those who frequently visit a construction site, but have no construction specific skill	Five years ³	holders will not engage in any work, design, Supervisor or manual, whilst on site	Yellow Site Visitor Card	Operative

³Site Visitor cards issued from 3rd September 2018 will expire on 31st August 2020 and CSCS will stop issuing the card from 28th February 2020. All CSV cards issued before 3rd September 2018 will remain valid until their expiry date.

ANNEX B LIFT AND ESCALATOR RELATED OCCUPATIONS

Note that these Occupations reflect the current listing on the CSCS cardfinder system and may not be exactly aligned with industry practice.

	QUALIFICATION	CARD TYPE	CITB HS&E TEST LEVEL	ENDORSEMENTS
Lift/Escalator Tester				
with NVQ or SVQ Units	qualification not specified	Blue Unit Card CSCS Card	Specialist Lift and Escalator	Lift & Escalator Tester
with VQ Certificate Level 4	VQ Level 4 Certificate in Performing and Testing Operations in the Lift and Escalator Industry	Black Management CSCS Card	Managers and Professionals (MAP)	Lift & Escalator Tester
Service Lift Engineer:				
with approved Indentured Apprenticeship	qualification not specified	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	
with informal Employer Apprenticeship	City and Guilds Craft Certificate	Blue Skilled CSCS Card	Specialist Lift and Escalator	
with VQ Diploma Level 3	VQ Level 3 Diploma in Engineering Maintenance (Lift Repair)	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	
with VQ Level 2	Level 2 Engineering Maintenance and Installation (Installing Service Lifts)	Blue Skilled CSCS Card	Specialist Lift and Escalator	Service Lift Installer or Service Lift Maintainer

	QUALIFICATION	CARD TYPE	CITB HS&E TEST LEVEL	ENDORSEMENTS
with VQ Level 3	VQ Level 3 in Engineering Maintenance (Lift Maintenance)	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	
with VQ Level 3	VQ Level 3 in Engineering Maintenance (Lift Repair)	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	
Stairlift Engineer				
With VQ Level 2	VQ Level 2 Engineering Maintenance and Installation (Installing Stairlifts)	Blue Skilled CSCS Card	Specialist Lift and Escalator	Stairlift Installer or Stairlift Maintainer
Lift & Escalator Manager				
With VQ Level 4	qualification not specified	Black Management CSCS Card	Managers and Professionals (MAP)	
Lift & Escalator Supervisor				
With VQ Level 3	qualification not specified	Gold Supervisor CSCS Card	Supervisor	
Lift Installer				
With VQ Diploma Level 2	qualification not specified	Blue Skilled CSCS Card	Specialist Lift and Escalator	
with VQ Level 3	qualification not specified	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	Lift Installer
Lift Maintenance Fitter				
With VQ Diploma Level 2	qualification not specified	Blue Skilled CSCS Card	Specialist Lift and Escalator	

	QUALIFICATION	CARD TYPE	CITB HS&E TEST LEVEL	ENDORSEMENTS
with VQ Level 3	qualification not specified	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	Lift Maintainer
Platform Lift Installer				
With VQ Diploma Level 2	VQ Level 2 Diploma in Engineering Maintenance and Installation	Blue Skilled CSCS Card	Specialist Lift and Escalator	Platform Lift Installer
Escalator Installer				
With VQ Level 3	qualification not specified	Gold Advanced Craft CSCS Card	Specialist Lift and Escalator	Escalator Installer
NVQ Assessors and IQA				
	Assessors and IQA must be escorted at all times. Trainees who hold valid CSCS cards could act as escort whilst on site	None required		

Occupations Under Development⁴

Lift and Escalator Industry Support Services Operations

This occupation is intended to be available to workers who have specialist skills not applicable for a full NVQ. For lift- and escalator-related occupations it is intended that the blue Craft Unit card be appropriately endorsed. Endorsement cannot be retrospectively applied to existing cards.

It is intended to be available if you have a Level 2 approved qualification.

All applicants must pass the Specialist Lift and Escalator HS&E test.

⁴ Development of this card and qualification combination is currently ongoing between LEIA, EAL, Semta and CSCS. (October 2019)

ANNEX C ACCEPTABLE PROFESSIONAL INSTITUTIONS

Professionally Qualified Person (PQP) Card – Listing of Acceptable Professional Bodies:

Architects Registration Board (ARB)	Institute of Maintenance and Building Management (IMBM)
Association for Project Management (APM)	Institute of Marine Engineering, Science and Technology (IMarEST)
Association for Project Safety (APS)	Institute of Materials, Minerals and Mining (IMMM)
British Computer Society (BCS)	Institute of Measurement Control (InstMC)
British Institute of Non-Destructive Testing (BInstNDT)	Institute of Physics & Engineering in Medicine (IPEM)
Chartered Association of Building Engineers (CABE)	Institute of Physics (InstPhys)
Chartered Institute of Architectural Technologists (CIAT)	Institute of Roofing (IoR)
Chartered Institute of Building (CIOB)	Institute of Water
Chartered Institute of Building Services Engineers (CIBSE)	Institution of Agricultural Engineers (IAgrE)
Chartered Institute of Ecology and Environmental Management	Institution of Chemical Engineers (ICHEM)
Chartered Institute for Archaeologists (ClfA) (Operatives HS&E test only)	Institution of Civil Engineers (ICE)
Chartered Institute of Plumbing and Heating Engineering (CIPHE)	Institution of Engineering and Technology (IET)
Chartered Institution of Civil Engineering Surveyors (ICES)	Institution of Engineering Designers (IED)
Chartered Institution of Highways and Transportation (CIHT)	Institution of Environmental Sciences (IES)
Chartered Institution of Water and Environmental Management (CIWEM)	Institution of Fire Engineers (IFE)
Energy Institute (EI)	Institution of Gas Engineers and Managers (IGEM)
Engineer Ireland (IEI)	Institution of Healthcare Engineering & Estate Management (IHEEM)
Geological Society (GEOL)	Institution of Highways Engineers (IHE)
Institute of Acoustics (IOA)	Institution of Lighting Professionals (ILP)
Institute of Cast Metals Engineers (ICME)	Institution of Mechanical Engineers (IMechE)
Institute of Clerks of Works and Construction Inspectorate (ICWCI)	Institution of Nuclear Engineers (INucE)
Institute of Conservation	Institution of Occupational Safety and Health (IOSH)
Institute of Demolition Engineers (IDE)	Institution of Railway Signal Engineers (IRSE)
Institute of Environmental Management and Assessment (IEMA)	Institution of Royal Engineers (InstrRE)

Institution of Structural Engineers
(IStructE)
Landscape Institute (LI)
Royal Aeronautical Society (RAeS)
Royal Incorporation of Architects in
Scotland (RIAS)
Royal Institution of British Architects
(RIBA)

Royal Institution of Chartered Surveyors
(RICS)
Royal Institution of Naval Architects
(RINA)
Society of Environmental Engineers (SEE)
Society of Operations Engineers (SOE)
Welding Institute (TWI)

ANNEX D ACCEPTABLE ACADEMIC QUALIFICATIONS


Electrical and Electronic Engineering Degrees, HNDs and HNCs with the following titles may be accepted for the AQP card:

Building Services Engineering (Electrical Installation)	Electrical Engineering with Communications
Electrical and Electronic Engineering	Electrical Systems Engineering
Electrical and Electronic Systems	Electrical, Electronic and Mechanical Engineering
Electrical and Electronic Systems Engineering	Electrical/Electronic Engineering
Electrical and Electronics Engineering	Electrical and Electronic Engineering
Electrical Engineering	Lift Engineering (including HNC and MSc)

Many other Degree, HND and HNC qualification titles are listed on the CSCS website:

<https://www.cscs.uk.com/aqp-groupings/>


ANNEX E LEIA COMPARISON OF OLDER AND CURRENT QUALIFICATIONS



Lift & Escalator Industry Association

33-34 Devonshire Street London W1G 6PY
 Tel: 020 7935 3013 Fax: 020 7935 3321
 E-mail: enquiries@leia.co.uk
 Website: www.leia.co.uk

See us at
2013 liftex
 INTERNATIONAL
 22-23 MAY EXCEL, LONDON



23rd September 2011 LEIA Comparison J unit equivalence.docx


Module and Segment Titles

MODULES (until 1989)


J05	Lift Practice	}	Two out of the three modules equivalent to an NVQ L3
J25	Lift Servicing and Maintenance		
J26	Lift Erection		

SEGMENTS (until 1999)


J501	Common Core Skills*	}	*Mandatory Segments Six out of the thirteen segments equivalent to an NVQ L3
J502	Mechanical Drives & Mechanisms		
J503	Electrical and Electronic Techniques*		
J524	Electrical Rotating Machines & Control Gear		
J570	Basic Lifts*		
J571	Basic Mechanical Skills (Lifts)		
J572	Basic Electrical Skills (Lifts)		
J573	Lift Installation (Mechanical)		
J574	Lift Installation (Electrical)		
J575	Dismantling Lift Installations		
J576	Lift Inspection and Servicing		
J577	Installation of Hydraulic Lift Components		
J578	Service & Maintenance of Hydraulic Lift Components		




EAL Awards Limited
Approved Assessment Centre



ELA Member of the
European Lift Association



Registered in England N° 3851206.
Registered office as above.



LIFT CERT
UKAS
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Lift & Escalator Industry Association

Comparison of Units Forming Lift/ Escalator Tester Qualifications

Certificate of Unit Credit Title	UNIT N ^o Pre-2001 Certificate of Unit Credit	UNIT N ^o 2001 – 2010 LET01 Certificate of Unit Credit	QCF Unit Title	UNIT N ^o QCF Level 4 Performing Testing Operations in the Lift and Escalator Industry.
Health and Safety Within Industry	U1016275	UC/401	Understanding Health and Safety Requirements in the Lift and Escalator Industry	TLE4/001
Working with Data and Information	U1016276	UC/402	Meeting the requirements of Health and Safety within the Lift and Escalator industry	TLE0/002
Performing Testing Operations	U1016297	UT/403	Obtain, evaluate and report on data and information in the Lift and Escalator industry	TLE4/003
			Making decisions by exchanging information with others in the Lift and Escalator Industry	TLE4/004
Performing Commissioning Tests on Plant and Equipment	U1016299	UT/405	Performing testing operations on existing/modernised equipment in the Lift and Escalator Industry.	TLE4/005
			Performing commissioning tests on new equipment in the Lift and Escalator industry	TLE4/006

Optional units 1 or both

Mandatory units



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